The City Council of Elk Horn met in regular session on Monday June 6th, 2022, at 6:00 PM with the following members present: Mayor Hansen; Councilmen Fredericksen, D. Petersen, Teegerstrom, Hogberg and K. Petersen. Also in attendance was Clint Fichter, Chelsee Jacobsen, Jerry Evans, Jeff Nelson, Adam McCall, Adam Larsen, Jeff Godwin, Mike Jorgensen, Alissa LaCanne, and Tim & Kim Andersen.

Fredericksen moved, seconded by Hogberg to approve the agenda as presented. Roll Call: Ayes 5. Motion carried.

Teegerstrom moved, seconded by Hogberg to approve May 2nd, and May 26th, 2022, meeting minutes. Roll Call: Ayes 5. Motion carried.

**New Business:**

**Snyder & Associates:** Jeff Godwin presented the water project for Elk Horn including updating the well field, water treatment plant, and water main replacements. Council will review the engineer agreement provided by Snyder & Associates at the next meeting.

**Hotel Update:** The hearing has been moved to June 27th, 2022.

**4236 Main Street:** Tim & Kim Andersenpresentedplans for 4236 Main Street. Before the building was purchased in 2018, Tim & Kim attended a council meeting to review with Council what their plans were, but no motions or approval was made or needed. They have plans to convert the building to 4 apartments. In May of 2021, Petersen moved, seconded by Potts to Amend Ordinance 12.2.1 and 12.3.1. **SECTION 1.** The purpose of this ordinance is to amend the permitted uses allowed in the C-1 Central Business District to remove any permitted residential uses. After discussion, the zoning and planning committee will meet with the city attorney to discuss further.

**Final Pay app for Howrey Construction:** Mike Jorgensen with Snyder & Associates presented the final pay app for Howrey Construction. Mike stated that Howrey would be coming back to re-seed and fix dirt work in some areas. Teegerstrom stated in front of the pool house needs to be looked at due to standing water that has no place to drain. Mike said they would take care of it. D. Petersen moved, seconded by K. Petersen to approve Howrey Construction’s final pay application. Roll Call: Ayes 5. Motion carried.

K. Petersen moved, seconded by D. Petersen to approve the claims register and time sheets as presented. Roll Call: Ayes 5. Motion carried.

Fredericksen moved, seconded by D. Petersen to approve the financial report. Roll Call: Ayes 5. Motion carried.

**Contract Reviews:**

EMT Contract: Adam McCall will begin work on June 13th, 2022. Council approved Adam to work 7AM to 4PM M-F and rotating water chores. OT hours worked will be converted to comp hours for the first year.

Larsen Sanitation: Elk Horn is requesting an updated contract with Larsen Sanitation. The contract will start August 1, 2022, and end July 31, 2024. City and Contractor will work on a new contract requesting billing be submitted by the 25th of every month to the City Clerk. Adam stated in the future switching garbage pick-up days, more TBD. Adam will work with the city to possibly have a city wide clean up also TBD.

Small City Resource Institute: Council reviewed and is asking for monthly statements of work completed and more grant writing to be done.

**Department Reports:**

**Streets/Sidewalks-** Washington Street asphalt is completed. Ten Point Construction is currently making Washington Street sidewalks ADA compliant. Ten Point offered while they were in town they would get as many jobs done as requested. Many homeowners have concrete being done while the crews are in town.

**Water/Water Samples/Sewer-** MOR & DMR have been completed for May. Teegerstrom moved, seconded by K. Petersen to approve monthly meter reads beginning in July. Roll Call: Ayes 5. Motion carried. Every bill going forward will be the monthly usage. This will help detecting water leaks faster.

**Pool/Park-** Due to safety concerns, nobody 10 years of age and younger can be in the pool without a guardian 14 years or older.

**Fitness Center-** Council reviewed the employee handbook, the wellness program free membership on the fitness center is for only 18 and up.

**Library-** Alissa presented the library remaining budget for 2022 and asked if unspent budget dollars can go to the special library fund. Clint advised to keep an operating budget vs rolling into the special library fund.

**City Clerk-** Chelsee requested July 1st, 2022, off for a vacation day. July’s council meeting will be Wednesday July 6th, due to Monday’s holiday.

K. Petersen moved, seconded by Fredericksen to adjourn the meeting at 9:30PM. Roll Call: Ayes 5. Motion carried.

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Keli Hansen, Mayor Chelsee Jacobsen, City Clerk