The City Council of Elk Horn, Iowa met in special session on Tuesday, December 28th, 2021, at 5:30 P.M. with the following members present: Mayor Keli Hansen, Council Members: Fredericksen, D. Petersen, K. Petersen, and Teegerstrom. Also in attendance was City Clerk, Chelsee Jacobsen, Clint Fichter, Derick Hogberg, and Public Works Director, Andy Ring. Absent: McCarthy

Fredericksen moved, seconded by D. Petersen to approve the agenda. ROLL CALL: Ayes 4. Motion carried.

Agenda item Pursuant to code 21.5I: to evaluate employee performance. Andy stated he did not want a closed session for this meeting.

It has been brought to the Clerk’s attention from the DNR that during the months of October and November of 2021, Andy did not obtain a Coliform bacteria sample. When the clerk called the DNR to find out what the letter was, it was stated that the DNR had compliance issues with failure to submit Monthly Operating Reports (MORs). Andy has been in contact with Ryan Young at the DNR office. Andy apologized that the samples were not done as he overlooked them due to the ongoing water shortage for the city. Andy stated he has done the samples for December of 2021. Andy stated typically the water samples are shipped by UPS but due to colder weather and prior experience of the water samples freezing, Andy sometimes hand delivers the samples to the State Hygienic Lab in Ankeny. Chelsee and Andy will work with the DNR to get this violation resolved and completed by the end of January of 2022. Andy will update the council at our regular meeting January 4th as to what steps and process the DNR suggests ensuring this gets completed before the end of January of 2022. Chelsee will submit the proper notification provided by the DNR to the newspaper as directed. D. Petersen reminded Andy when an issue comes about that Andy can’t fix directly to focus on another project to ensure more things get completed. Hogberg asked that we add water samples/reports to the monthly agenda under department reports water/sewer. Andy said he talked to Jerry Evans (Public Works Assistant) on 12/28/2021 about working 20 hours a week after the 1st of the year to help with day-to-day operations. Jerry accepted and will work out a regular schedule with Andy including every other weekend water chores. Mayor Hansen asked if the city pick up services have been kept up with, Andy stated yes it has been. Clint offered help to Andy with anything needed to fix the city’s violation. Fredericksen and D. Petersen asked that the street sweeper be used to clean up leaves off the roadways and the storm sewers be cleaned out.

K. Petersen moved, seconded by Teegerstrom to adjourn the meeting at 7:15PM. Ayes 4.

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Keli Hansen, Mayor Chelsee Jacobsen, City Clerk