The City Council of Elk Horn met in special session on Monday January 24th, 2022, at 5:30 PM with the following members present: Mayor Hansen; Councilmen Fredericksen, D. Petersen, Teegerstrom, Hogberg and K. Petersen. Also in attendance was Chelsee Jacobsen, Jerry Evans, and Joel Schleuter.

Teegerstrom moved, seconded by D. Petersen to approve the amended agenda to add the annual library report.

Alissa LaCanne and Calla Poldberg presented the annual library report. Alissa reported the library is 1 in 4 libraries in the State of Iowa to be rated a 5-Star library for the 3rd year in a row. Alissa had completed several grants that awarded them with carpet in the children’s department, a children’s learning computer, and finishing all the landscaping on the West side of the building. Alissa had asked for a council member to sit in occasionally on their board meetings as a liaison to the city. Calla mentioned that the library staff and board of trustees have really done a great job in promoting our library and offering children’s programming and adult activities also. Janice Greve has stepped down as the board secretary and was replaced by Don Struve. D. Petersen moved, seconded by Teegerstrom to approve Don Struve as a board member for the library. Ayes: 5, motion carried.

The public works director starting wage was discussed, Jerry Evan’s stated all the licenses that must be obtained are Commercial Driver’s License with air brake endorsement, Grade I water treatment Certificate, Grade II water treatment Certificate, Grade I Distribution Certificate, Grade I wastewater lagoon Certificate, and Certified Pool Operator (CPO).

D. Petersen moved, seconded by K. Petersen to start the public works director at $21.00/HR with a $1.00 increase for every certificate obtained as listed above. The City of Elk Horn will cover the cost of classes completed by the public works director, with the agreement of signing a 5-year contract of employment once the certifications are obtained. If at any time the director is terminated or resigns in the 5 years from certification date, the employee will be required to pay back a percentage of the cost of classes. Ayes: 5, motion carried.

Hogberg moved, seconded by D. Petersen to approve the hiring of somebody to fill in for weekend water chores at $11.50/HR. Jerry Evans and Chelsee Jacobsen will be rotating weekend water chores at this time until somebody is hired. Ayes: 5, motion carried.

Current wages for Jerry Evans $15/HR, Chelsee Jacobsen $16.64/HR, Neta Sander $10.00/HR, Laura White $12.50/HR, Alissa LaCanne $17.00/HR, LaJissa Niklasen $12.00/HR, Jack LaCanne $7.75/HR, and Jonas LaCanne $7.75/HR.

D. Petersen moved, seconded by K. Petersen to approve Resolution NO. 2022-01.3, wages for employees to go into effect immediately, Jerry Evans $15.00/HR, Chelsee Jacobsen $20.00/HR, Neta Sander $12.00/HR, Laura White $13.00/HR, Alissa LaCanne $18.00/HR, LaJissa Niklasen $12.50/HR, Jack LaCanne $8.00/HR, Jonas LaCanne $8.00/HR. Ayes: 5, motion carried.

Pool Manager Laura White has agreed to come back for the 2022 pool season, if Laura obtains her CPO certificate and signs a 2-year contract, the city will pay for the cost of the CPO class, she will receive a $1.00 wage increase to $14.00/HR. All lifeguards will start at $10.00/HR with a .25 increase for every year they return.

Council discussed wages to help with snow removal this winter, Hogberg moved, seconded by Fredericksen to pay Dan Petersen $15.00/HR to help Jerry Evans with snow removal. Ayes: 4, motion carried.

D. Petersen moved, seconded by Teegerstrom to adjourn the meeting at 7PM. Ayes: 5, motion carried.

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Keli Hansen, Mayor Chelsee Jacobsen, City Clerk