The City Council of Elk Horn, Iowa met in regular session on Monday, March 2nd, 2020 at 6:00 P.M. with the following members present: Mayor Jens; Councilmen Fredericksen, McCarthy, Petersen, Potts and Teegerstrom; Clint Fichter Small City Resources, Barb Smith, Nancy Watson, and Janice Greve were also present from the library board as well as Verle Doonan for building permit. City workers Ring and Evans were present.

McCarthy moved, seconded by Potts to approve the agenda. ROLL CALL: Ayes 5. Motion carried.

Teggerstrom moved, seconded by McCarthy to approve the minutes of the February 3rd, 2020 meeting. ROLL CALL: Ayes 5. Motion carried.

McCarthy moved, seconded by Petersen to approve the claims register. One change was to only purchase a quarterly enrollment of the SafeChoice accounting software (old software) instead of the yearly enrollment. The new Gworks software will be replacing it in the coming months. ROLL CALL: Ayes 5. Motion carried.

During this transition from the old software to the new software there was no Financial report

Clint Fichter with Small City Resource Institute presented to the council regarding the progress on the City’s Budget. Clint shared ideas and suggestions regarding the City’s finances. Hearing to adopt 2020-2021 budget set for Mar 25th at 5:30pm

**Dept reports:** McCarthy moved, second by Fredericksen of Naming of the street south of the city park will be Copenhagen Street. A dead-end sign is needed by water tower at the end of Catalpa street.

Water meters will be read every month, Andy will be looking into automatic readers and the costs. New pump is needed at the water treatment plant, Fredericksen moved second by Petersen to purchase new pump at $16,142.

Verle Doonan building permit was accepted, Verle inquired about using a gas generator instead of using MidAmerica, the city would prefer that a permanent hook up to MidAmerica be used instead of a potentially loud gas generator. Verle also asked about cutting curb at building for driveway, council will reference the city ordinances for guidance.

Town Hall will be rented out Mar 21st by Nixon family.

The council received resignation of Jan Grieving from the pool and park dept/board.

Petersen moved, second by McCarthy to offer the city clerk position at 30hrs weekly at $15 per hour to Chelsee Jacobsen, Jacobsen subsequently accepted the position and will start part time this week. Office hours are TBD.

New monthly meeting time for regular meetings will still be the first Monday but time will be moved from 6:30 to the new time of 6pm.

There was a discussion regarding the upcoming health insurance renewal plan. The council decided to keep the same plan as the previous year, plan increased 10%, roughly $80 per month. Andy Ring is the only employee of Elk Horn receiving health insurance, merit increase will be .25 along with the health insurance premium increase to be covered by the city. Neta Sander a part time employee of the city will receive a 7% raise. Both raises will take effect July1st 2020.

At the recommendations of the Library Board, Alissa and Christina will both receive 7% raises to get their wage closer to that of other area librarians. Raises to take effect July 1st, 2020. Also, the high school helpers will receive a .25 raise at the completion of 90 days and after a positive evaluation.

The meeting adjourned at 7:30 P.M.

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Stan Jens, Mayor Nate Potts, Councilman